



City of Seat Pleasant  
Neighborhood & Commercial Compliance  
311 68<sup>TH</sup> Place, Seat Pleasant, MD 20743 P:301.336.2600 F: 301.456-8681  
[www.seatpleasantmd.gov](http://www.seatpleasantmd.gov)

## APPLICATION FOR RENTAL LICENSE

(FOR DWELLINGS WITH 3 OR LESS DWELLING RENTAL UNITS)

All information is **REQUIRED** for processing. **Please fill out application in its entirety if something doesn't apply please write N/A, incomplete applications will result in denial of application and delay your license.**

**Licenses will be issued after inspection is completed and passed.**

**IDENTIFICATION**   ☐ New   ☐ Renewal

**TODAY'S DATE:** \_\_\_\_\_

The applicant is   ☐ Property Owner   ☐ Property Management Company

Property Owner: \_\_\_\_\_

Owners Address: \_\_\_\_\_

Owners Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Property Management Company: \_\_\_\_\_

Property Manager: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### PROPERTY INFORMATION

Address: \_\_\_\_\_ Unit: \_\_\_\_\_

Address: \_\_\_\_\_ Unit: \_\_\_\_\_

Address: \_\_\_\_\_ Unit: \_\_\_\_\_

24 Hour Emergency Telephone Number for Residents: \_\_\_\_\_

24 Hour Emergency Contact Number for Police, Fire and Emergencies:

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

## APPLICATION CHECKLIST

**ALL the following are required with the submission of your application, **failure to include proper documentation will result in a delay of your License and possible fines.** No licenses will be issued until after all documents are submitted, approved, and inspection has been completed and passed.**

- ☐ Seat Pleasant Permit Application fees
- ☐ Lead certificate is required **(if home is built prior to 1978)**

## FEE CALCULATIONS

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### City of Seat Pleasant Rental License Fee

\$100.00 per unit X \_\_\_\_\_ (quantity) = \_\_\_\_\_

## PERMIT INFORMATION AND COMPLIANCE

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I have carefully examined and read the above application and hereby swear or affirm all information is true and correct and that in renting these dwelling units all provisions of the City of Seat Pleasant Ordinances, Prince George's County Ordinances, and State laws will be complied with whether herein specified or not. By making this application, I am granting permission to the City to make inspection (s) of the rental property described herein for the purpose of determining compliance with the City of Seat Pleasant City Code Chapter 67, Standards for Property Maintenance, and Chapter 107, Licenses and Permits.

Other fines and penalties may apply. The entire ordinance can be found at [seatpleasantmd.gov](http://seatpleasantmd.gov). Further I agree to conform to all applicable laws and ordinances of jurisdiction.

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Printed Name of Applicant Name of Representative (if applicable) Title (if applicable)

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Applicant/Representative's Signature

Date

**YOUR LICENSE IS NOT GRANTED UNTIL INSPECTION HAS BEEN COMPLETED AND  
THAT THERE ARE NO VIOLATIONS.**

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INSPECTION DATE: \_\_\_\_\_

INSPECTION DATE: \_\_\_\_\_

INSPECTOR: \_\_\_\_\_

APPROVED: \_\_\_\_\_